

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Housing
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:

Kimberly Soane, Democratic Services
Manager

Policy & Governance

E-mail: kimberly.soane@waverley.gov.uk

Direct line: 01483 523 258

Date: 14 June 2019

Membership of the Overview & Scrutiny Committee - Housing

Cllr Christine Baker

Cllr Richard Cole

Cllr Patricia Ellis

Cllr Michael Goodridge

Cllr Michaela Gray

Cllr Anna James

Cllr Jack Lee

Cllr Peter Marriott

Cllr Richard Seaborne

Co-opted Members from the Tenants' Panel

Substitutes

Cllr Jenny Else

Cllr Carole Cockburn

Cllr Joan Heagin

Cllr Jerry Hyman

Members who are unable to attend this meeting must submit apologies by the end of Tuesday, 18 June 2019 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: TUESDAY, 25 JUNE 2019

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2018 - 2023

Priority Theme 1: People

Priority Theme 2: Place

Priority Theme 3: Prosperity

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APPOINTMENT OF CHAIRMAN**

To confirm the appointment of Cllr Richard Seaborne as Chairman of the Housing Overview and Scrutiny Group for the Council year 2019/20.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To confirm the appointment of Cllr Peter Marriott as Vice-Chairman of the

Housing Overview and Scrutiny Group for the Council year 2019/20.

3. APPOINTMENT OF CO-OPTED MEMBERS

To agree the co-option of two members of Waverley's Tenants Panel, and a substitute, to the membership of the Housing Overview and Scrutiny Committee.

4. MINUTES (Pages 7 - 16)

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 26th February 2019 are attached, and Members are asked to confirm them as a correct record.

5. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **18 June 2019** to enable a substitute to be arranged, if applicable.

6. DECLARATIONS OF INTERESTS

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

7. QUESTIONS BY MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Tuesday 18th June 2019.

8. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Tuesday 18th June 2019.

9. COMMITTEE MEMBERS INTRODUCTIONS

Members to introduce themselves and provide any relevant background appropriate to the Committee.

10. SERVICE PRESENTATION

To receive presentations on the service areas falling within the remit of the

Panel.

11. CORPORATE PERFORMANCE REPORT 2018/19 QUARTER 4 AND END OF YEAR OUT TURN (Pages 17 - 60)

The Corporate Performance Report provides an analysis of the Council's performance for the fourth quarter of 2018-19. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Recommendation

It is recommended that the Overview & Scrutiny Committee considers the performance of the service areas under their remit as set out in Annexe 1 to this report and makes any recommendations to senior management or the Executive as appropriate

12. BUDGET STRATEGY WORKING GROUP (Pages 61 - 64)

The Purpose of this report is to:

Bring to the attention of the O7S members the work of the Budget Strategy Working Group set up by the Value for Money and Customer Service O&S Committee in October 2017 in order for the committee to nominate a member(s) from its Committee to join the group.

Recommendation

It is recommended that the Committee:

Nominates a member(s) to join the Budget and Strategy Working Group to represent its committee.

13. COMMITTEE WORK PROGRAMME (Pages 65 - 76)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

14. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

15. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:

Yasmine Makin, Scrutiny Policy Officer

Tel. 01483 523078 or email: yasmine.makin@waverley.gov.uk

Kimberly Soane, Democratic Services Manager

Tel. 01483 523 258 or email: kimberly.soane@waverley.gov.uk